

VENDOR REGISTRATION FORM

CONFERENCE NAME: 12TH ANNUAL WOMENS LEADERSHIP CONFERENCE

CONFERENCE DATE: THURSDAY OCTOBER 26, 2023 | 8 A.M. – 5 P.M.

CONFERENCE LOCATION: 11670 CHITO SAMANIEGO, EL PASO, TEXAS 79936

SET UP DATE/TIME: WEDNESDAY OCTOBER 25, 2023 | 1:30 P.M.– 4:30 P.M.



FEE SCHEDULE:

*Vendor Table for Event: \$499

*New Vendors pay \$435 by October 6, 2023

PLEASE NOTE THE FOLLOWING:

*You are not registered until full payment has been received.

*Tables may not be shared without prior authorization from Positive Directions Co.

*Vendors must provide a door prize, Value \$50

***ALL SALES ARE FINAL**

Special Request(s): i.e. electrical outlet or phone access, dietary restrictions, disability access, etc.

New Vendor: \$435 (Deadline is 10/06/2023)

Regular Price: \$499 after 10/06/2023

YOUR FEE INCLUDES:

*One Reserved 6' wide x 6' deep exhibitor space

*Two chairs

*A discounted price to advertise in our Program Guide

*Your company listed in Program Guide

*Complimentary breakfast and lunch for ONE person. Additional lunch tickets are available for purchase (\$30, per lunch) for extra staff

*Discounted fee to display your logo/web address on conference

<u>Number of Exhibit Tables:</u>	
<u>Exhibit Table Fee (Total):</u>	\$
<u>Number of Extra Lunch Tickets:</u>	
<u>Extra Lunch Fee (total):</u>	\$
<u>Service Fee (for credit card payment only)</u>	% 4.00
Total amount Due:	\$

Make checks payable to Positive Directions Co.

Credit Card

American Express

Mastercard

Visa

***I have read and agree to limit display/merchandise to dimensions listed above.**

Please sign here: _____

VENDOR INFORMATION

<i>Main Contact</i>	<i>Company</i>	<i>Title</i>	
<i>Address</i>	<i>City</i>	<i>State/Province</i>	<i>Zip/Postal Code</i>
<i>Home Phone</i>	<i>Cellphone</i>	<i>Work Phone</i>	
<i>E-mail</i>			

<u>Credit Card:</u>	
<u>Number:</u>	
<u>Expiration Date:</u>	
<u>Cardholder Name:</u>	
<u>CSV #:</u>	

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